

**No. 2/7/21-Admn.
Central Vigilance Commission**

Satarkta Bhawan, Block A,
GPO Complex, INA,
New Delhi – 110023.

Dated : 08th December, 2021.

Circular


Subject:- Engagement of retired Government officers from central / State Government, Autonomous bodies, PSUs, PSBs etc. on short term contract basis in the office of Central Vigilance Commission - reg.

Central Vigilance Commission invites applications from the retired Government servants from Central/State Government/Autonomous bodies/PSBs, who retired from the rank of Deputy Secretary/Under Secretary or equivalent in Gol or DGM/AGM equivalent in PSB having specific experience in vigilance and banking sector, for engagement as Consultant initially for a period of 06 months or till further orders, whichever is earlier, to accomplish following tasks/assignments:-

- (i) Project to bring out uniformity in staff accountability examination procedure in Banks by studying and analyzing the existing policy in each Public Sector Bank.
- (ii) Analysis of cases of sanction for prosecution to study time-line in process involved in various stages from registration of cases to grant prosecution sanction.

2. The details including eligibility criteria, term of reference etc. of the above appointment are also available on the website of the Commission i.e. www.cvc.gov.in

3. Interested retired persons who are in position to join immediately, may submit their particulars in the enclosed format along with relevant documents to "The Officer on Special Duty (Admn.), Central Vigilance Commission, Satarkta Bhawan, Block A, GPO Complex, INA, New Delhi-110023" on or before 23rd December, 2021.


(T.P. Sharma)
OSD (Admn.)

ANNEXURE-I

Application for the post of Consultant in the Central Vigilance Commission

Recent
Passport
Size
Photograph

| | | |
|-----|--|---------------------|
| 1. | Full Name (in Block Letters) | |
| 2. | Father's/Husband's Name | |
| 3. | Date of Birth | |
| 4. | Contact details | Mobile No./Tel. No. |
| | | Email ID |
| 5. | Address for communication | |
| | | PIN: |
| 6. | Permanent Address | |
| | | PIN: |
| 7. | Whether SC/ST/OBC | |
| 8. | Whether Physically handicapped | |
| 9. | Date of retirement and the post from which retired (enclose copy of retirement order) | |
| 10. | Name of the Ministry/Department/Organization from which retired | |
| 11. | Details of present engagement, if any: | |
| 12. | Last Pay Drawn (Please enclose copy) | |
| 13. | Education/Technical Qualification (Please enclose copy of Certificate/Mark Sheet) | |
| 14. | P.P.O. No. (Please enclose copy) | |
| 15. | Details of Computer Knowledge | |
| 16. | Brief particulars of Experience of the last 10 years (assignment-wise) [A separate sheet may be annexed] | |
| 17. | Additional relevant information, if any in support of your suitability for the said engagement, attach a separate sheet, if necessary. | |

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false OR incorrect/incomplete or ineligibility being detected at any time before or after selection/interview, my candidature is liable to be rejected and I shall be bound by the decision of the Central Vigilance Commission. I have read this circular and ready to accept all the terms and conditions for engagement of Consultant(s).

Place:
Date

Signature
(Full name of the applicant)

Terms of reference for engagement of Consultants

Precise statement of objectives for appointment of Consultant :-

The consultant will be entrusted with the work pertaining to vigilance administration in Banking Sector which will require specific knowledge in the subject matter. Therefore, the officer should be well conversant with the rules and regulations of Banking and Vigilance sector.

Outline of the task to be carried out :-

The consultant is required to accomplish the following tasks/assignments in a time bound manner-

- (a) Project to bring out uniformity in staff accountability examination procedure in Banks by studying and analyzing the existing policy in each Public Sector Bank.
- (b) Analysis of cases of sanction for prosecution to study time-line in process involved in various stages from registration of cases to grant prosecution sanction.

Schedule for completion of task :-

The tasks outlined in above paragraph are required to be completed in 06 months.

Terms and conditions of engagement of the Consultant

(i) Period of engagement - The engagement shall be initially for a period of six months which may be extended / curtailed depending upon the performance of the Consultant or functional requirement of the Office with the approval of the Competent Authority. No Extension will be granted beyond the age of 65 years.

(ii) Nature of engagement – The engagement of consultant shall be purely temporary (non-official) in nature and would be on full time basis i.e. he/she would not be permitted to take up any other assignment during the period of consultancy in the Central Vigilance Commission.

(iii) Remuneration – The remuneration of the Consultant will be fixed as per the standard formula i.e. Last Basic Pay Drawn – Pension in terms of DOE's OM No. 3-25/2020-E.IIIA dated 09.12.2020. However, in case of the hired consultant belonging to an organization where there is no provision of pension, he/she may be paid a fixed amount of Rs. 50,000/- per month. No increment and Dearness Allowance shall be allowed during the term of Contract.

(iv) Transport Allowance – The Consultant shall be granted a fixed amount of Rs. 7200/- per month as Transport Allowance (as per DOE OM dated 07.07.2017) for commuting between the residence and the place of work. No transportation allowance shall be paid to such consultants who belong to an organization where there is no provision of pension.

(v) Leave – The Consultant shall be allowed paid leave of absence at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year will be not allowed.

(vi) TA/DA - NO TA/DA shall be admissible for joining the assignment or on its completion. Foreign travel of consultant is not permitted at all. However, should he/she be required to travel inside the country in connection with the official work of the Commission during the period of his/her appointment, TA/DA as admissible to a regular employee of the same grade, he/she retired from, will be paid to him/her after obtaining approval of the Competent Authority.

(vii) Scope of Duties - During the period of engagement, the consultant would be required to perform any work as assigned to him/her by the Competent Authority in CVC.

(viii) Office time and working hours - Engagement of Consultants would be on full time basis. Working hours shall be from 9.30 AM to 6.00 PM during working days including half an hour lunch break in between. The Consultant may be called on Saturday/Sunday/ Other Gazetted holidays, if required.

(ix) Confidentiality of data and documents - The Intellectual Property Rights (IPR) of the data collected as well as the deliverables produced for the office shall remain with this office. No one shall utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of this assignment or during the course of the assignment for the office, without the express written consent of the office. The Consultant shall be bound to hand over the entire set of records of assignment to the office before the expiry of the contract, and before the final payment is released by the office.

(x) Conflict of interest - The Consultant appointed by this office, shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of the Commission nor will he/she indulge in any activity outside the terms & conditions of the contractual assignment.

(xi) Termination of service - The engagement may be terminated at any time by the office without assigning any reasons by giving a notice of 15 days' notice. However, in case Consultant wishes to resign, he / she will have to give 07 days' advance notice or remuneration in lieu thereof before resigning from the engagement.

(xii) CVC shall not be responsible for any loss, accident, damage, injury suffered by the Consultant what so-ever arising in or out of the execution of his/her work including travel.

(xiii) Other terms and Conditions for engagement of Consultant shall be regulated as per the Government guidelines issued from time to time.